

2019 NSO REPRESENTATIVE ASSEMBLY
Hyatt Regency, Austin, TX
208 Barton Springs Rd
Austin, TX 78704



The 2019 NSO Representative Assembly will be held June 7-8, 2019, at the Hyatt Regency Austin, TX. The meeting will start promptly at 9:30 a.m. with registration beginning at 7:00 a.m. on Friday, June 7, 2019. There will also be early registration on Thursday, June 6, 2019, from 1 p.m. to 5 p.m. The Representative Assembly will adjourn on Saturday, June 8, 2019.

Tentative Scheduled (Subject to change without advanced notice)

Thursday, June 6, 2019		Friday, June 7, 2019		Saturday, June 9, 2019	
1:00-2:30 p.m.	Org 4Power Training				
1:00-5:00 pm	Early Registration	7:00-9:30 am	Registration	7:00 am	Continental Breakfast
2:40-3:10 p.m.	New Delegates Orientation	7:00-9:30 am	Continental Breakfast	8:00-9:00 am	Elections
3:15-4:00 p.m..	Associate Staff Forum	9:30-12:00 pm	Representative Assembly	9:00 a.m.	Representative Assembly
4:05-4:50 p.m.	Budget Hearing	12:00-2:00 pm	Lunch (on your own)		
5:00-6:00 p.m.	Emerging Issues Forum	2:00-5:00 pm	RA (cont'd)		
5:15-6:00 p.m.	Elections & Tellers mtg.				

Hotel Reservations: The Hyatt Regency, Austin room rates are \$199 single/double occupancy (plus applicable taxes) for NSO Affiliates. Please be sure to have a credit card available to guarantee your room(s). Rooms are available on a first-come, first served basis, and reservations can be made anytime by going to <https://www.hyatt.com/en-US/group-booking/AUSRA/G-FNSO>

The cutoff date for making room reservations is May 10, 2019. Affiliates may also call 512-477-1234 to request a room under the block: *NSO 2019 Representative Assembly*.

We ask that you do **NOT** make block reservations (i.e., reserving multiple room reservations under **one** name). Individual delegate names will be needed when making reservations. Reservations made after the NSO block date will be based on space availability at the hotel's prevailing rate.

Ground Transportation:

Taxi:

Taxi transportation to and from Hyatt Regency Austin is approximately \$20 - \$27 for one passenger. Taxi transport to the Amtrak station is approximately \$5 (1.5 miles).

Local Transit:

Single ride is only \$1. Day pass is \$2. Get around town using Capital Metro's convenient app. Buy passes, plan trips, and get real-time arrival information on the go.

//www.capmetro.org/app

Airport Flyer Bus Service:

Austin's Capitol Metro offers direct airport bus service via a dedicated route that travels between the airport and downtown, the Capitol and The University of Texas. \$1.50 one way. Call: 512-474-1200 // Toll-free: 800-474-1201

Airport Super Shuttle:

Transfer from the airport to the hotel is \$14 per person. Reservations are not required for transport from the airport to the hotel, but advance pickup arrangements must be secured to travel from the hotel to the airport. Please call 512-258-3826 or contact the concierge to arrange a pickup.

Parking

Self-parking is \$26 overnight. Valet parking is \$34 and daily valet is \$21 with no in and out privileges.

Delegate Entitlement Listing: Delegate entitlement is based on the membership numbers provided to the NSO Treasurer on March 19, 2019. Those affiliates made up of both professional and associate staff would be entitled to delegates based on the number of members as if the associate and professional staff members were in separate unions.

Seating of Delegates: For affiliate delegates to be seated with voting privileges, NSO dues must be fully paid; Charlie Love Crisis Funds paid in full; and the affiliate has electronically submitted and updated its membership list; and filed its LM report with the DOL with a copy to NSO, if applicable. **This must be completed by June 1, 2019.**

In compliance with Landrum-Griffin and NSO policies, a section of the RA floor is reserved for voting delegates only. Observers, alternates and delegates without voting credentials will be provided seating separate from the RA floor.

Training: Pursuant to New Business Item 17-04, there will be an Organizing 4Power training on Thursday, June 6, 2019 from 1:00 p.m.-2:30 p.m. Room location will be provided at the NSO Registration desk.

New Delegates Orientation: An orientation for first-time delegates will take place on Thursday, June 6, 2019, from 2:40 p.m. to 3:10 p.m. Room location will be provided at the NSO registration desk.

Associate Staff Forum: This facilitated forum will be held to discuss issues specific to associate staff on Thursday, June 6, 2019, from 3:15-4:00 p.m.

Budget Hearing: Once again, NSO will host a Budget Hearing for delegates to better understand the budget process. The Hearing will take place on Thursday, June 6, 2019, from 4:05-4:50 p.m. Check the NSO Registration Desk for room location.

Emerging Issues Forum: Pursuant to New Business Item #09-04, the Emerging Issues Forum will be held on Thursday, June 6, 2019, from 5:00-6:00 p.m.

Elections Committee and Teller Committee Meeting: Any member attending as a delegate can become part of the action of the RA by serving on the Elections Committee (3 members) or Tellers Committee. The Committees will meet on June 6, 2019, from 5:15-6:00 p.m. Please contact NSO Secretary Dawn Basurto at secretary@nationalstaff.org or phone 916-207-6856 if you are interested in serving on either committee.

Election of 2019 RA Delegates: All affiliates must submit the names of their delegates and alternates via the CVENT registration site at <http://www.cvent.com/d/h6qzky/4W>

Deadline for submission of entitled delegates is **May 14, 2019**. Failure to meet the deadline will result in the non-credentialing of said delegates. In accordance with the LMRDA, all information on the delegates and alternates **must be home addresses**. Early notification of delegates, as well as alternates, will speed your way through registration.

NSO Campaign and Election Rules: The NSO has established *Campaign and Elections Rules* that will govern how elections for NSO officers are conducted. The election Notice for all seats up for election, along with a Candidates Petition, has been posted to the NSO Website (nationalstaff.org). Additionally, a copy of the Election Notice and Candidate Petition is also included in this email. Furthermore, copies of the Campaign and Election rules are enclosed for your convenience. Any member running for office shall abide by these campaign and election rules. Please feel free to share these documents with any member who will be running for an NSO Office. If there are any questions regarding elections, please contact Dawn Basurto NSO Secretary at secretary@nationalstaff.org or by cell at 916-207-6856.

As a reminder, the enclosed Labor-Management Reporting and Disclosure Act of 1959 (LMRDRA or Landrum-Griffin) requires that your affiliate's delegates and alternates be elected by secret ballot because NSO officers and/or Region Directors will be elected at the Representative Assembly. For a complete copy of the law, or if you have

specific questions regarding the election of your delegates, feel free to call me at (916) 207-6856 or you may contact your respective Office of Labor-Management Standards, U.S. Department of Labor. Additionally, Article IX, Section 4 of the NSO Constitution requires that "Delegates and alternates to the Representative Assembly shall be duly elected by affiliate members with open nominations voting by secret ballot.

The Affiliate President or another duly elected leader must certify that affiliate delegates and alternates are elected in accordance with NSO Constitution and the Landrum-Griffin Act. **No Delegate or alternate will be seated unless elected to be a delegate in accordance with these provisions. Under no circumstances can delegates be appointed.**

2019-2020 Proposed Budget: In accordance with the 2004 Representative Assembly, New Business Item #04-05, the NSO 2019-2020 Proposed Budget is enclosed for your review. A copy of this budget will also be in the Delegate Handbook. Once again, NSO will host a Budget Hearing on Thursday, June 6 from 4:05-4:50 p.m. Please check the NSO registration desk for room location.

New Business Items: The deadline for the submission on New Business Items (NBI-s) is Friday, June 7 before 4:00 p.m. Instructions on how to submit a New Business Item (including the form) is enclosed. Completed NBI's are to be returned to me before the deadline mentioned above.

2019 RA Delegate Handbook: In accordance with New Business Item #13-07, the 2014 *RA Delegate Handbook* will be distributed electronically to affiliate presidents for distribution to their respective delegates around the mid- to end of May. The Delegate handbook will no longer be distributed in bulk to affiliate presidents. Limited hard copies will be available at the NSO Registration desk.

NSO's 50th Anniversary Celebration: At the 2019 Representative Assembly, we will celebrate 50 years of NSO. More information is forthcoming, but **please have your delegates hold Saturday night for the 50th Anniversary celebration.** More information will be provided to delegates. Updates will also be posted to the NSO Facebook and webpage (nationalstaff.org) in the coming weeks.

If you should have any questions about the Representative Assembly, please do not hesitate to contact me.

In Solidarity,

Dawn

Dawn Basurto, NSO Secretary
Secretary@nationalstaff.org
916-207-6856